

Staunton-Augusta-Waynesboro Habitat for Humanity
Board of Directors MINUTES
Tuesday, May 29, 2019 at 6pm
Chair: Jennie Hill

Action Item 1: Acceptance of new Board Member Renee Hartless

Attended by: Jennie Hill, Chair, Pat Katz, Secretary, Pamela Patrick, Brad Bryant, Taylor Smith, Renee Hartless.

Not present: Charles Frankfort, Rev. Rod Ronneberg, Andy Beasley, Vice Chair, Laurie Thompson, Treasurer

Minutes:

Meeting opened in prayer. Financial Report accepted. Minutes accepted with addition of "Auditors from Didawick & Co. made a presentation to the Board of Directors". Committee Reports accepted (PP/BB). FY20 Budget was reviewed by the Board of Directors and a request was made and accepted to table the vote until the June meeting. A discussion was made regarding a "living wage" for all employees. There was general consensus in support but a request was made to wait until the June meeting to make an official statement by the Board of Directors. ReStore 2 progress is going well and the opening is expected for late June. Representatives from HFH VA have agreed to come to Staunton to assist the Development team with a case statement for the Capital Campaign. The Director will be meeting with Todd Fox of HFHI regarding the completion of goals for the 3-year Capacity Building Grant that ended on April 1, 2019. The results will be presented to the Board at the June meeting. A vote was presented to accept Renee Hartless to the Board of Directors (JH/TS, unan). Renee has been in the banking industry for several years and currently as the Assistant Vice President of Business Development at F&M Bank in Staunton. A discussion was made regarding bad debts and how to handle them at the close of the fiscal year. Renee H has agreed to research how the bank handles this and will report at the June Board Meeting. The Board has requested a list of potential accounts to be written off, with an explanation of how long they have been delinquent, the amounts, and what liens have been placed on the property. There was a discussion regarding needed infrastructure investments in the way of vehicles, supplies, tools, etc. As per our financial policy, purchases over 15,000 must be approved by the Board. The Board has agreed to vote electronically if such a case were to arise before the next Board meeting. Lance B stated that there is a significant investment in construction tools that is needed. SAWHFH currently has only one delinquency and attributes this improved communication over the past couple of years. A homeowner has been sent a default letter from our attorney and we will be meeting with them to discuss options moving forward. Anthony Whitehead, Family Partner Director, has submitted his resignation effective May 31. He has taken a job that uses his degree in Educational Engineering. The Board would like to

state “The experience with Anthony has been fantastic. He has left us with a robust education program that can be used as a training platform for the new employee. His work to improve the vetting and recruiting of Partner Families has had a significant impact on reducing our attrition rate and we are a stronger organization because of his efforts.” The State of Virginia has awarded SAW HFH a grant for \$ 356,000 over the next two years to assist with the construction of five new homes in downtown Staunton. We have also received a pledge of \$ 500,000 from a donor-advised fund to be distributed in two installments of \$ 310,000 this fiscal year and \$ 190,000 no later than the end of FY 22. The name of the donor will be released once the agreement has been signed in June, 2019. We will be having bingo at Bedlam Brewery on June 10 at 6pm. Jennie H has requested that the Board made a date in late July or early August for our annual Board Retreat.

The next Board Meeting will be held on June 25th.